



CALIFORNIA CASTER
& HAND TRUCK COMPANY

Trusted Mobility Solutions for Over 70 Years

March 23, 2020

To Our Valued Customers and Supplier Network:

In accordance with updated state and federal guidelines (US Department of Homeland Security), California Caster will remain open as we fall within the guidelines of an “Essential Business of Operation.” These new guidelines can be reviewed at the following link:

<https://www.cisa.gov/sites/default/files/publications/CISA-Guidelines-on-Essential-Critical-Infrastructure/Workers-1-20-508c.pdf>

At California Caster, the health, safety and well-being of all who work for us is of paramount importance. We’d like to reassure all our customers and suppliers we’re adhering to the strictest guidelines around cleanliness - but are also taking additional precautionary measures (remote working/anti-contagion protocols/checking symptoms daily) to ensure a safe and healthy work environment. We are currently closed for all retail customers and have all doors locked except our Will Call and receiving doors. No unauthorized personnel are allowed in the building for any reason. All Will Call and shipping orders will be serviced outside our building by our warehouse team. Staff levels may be impacted as we further understand the ever-changing business climate. We greatly appreciate your patience and understanding around these changes.

We have a vital role to play supporting critical supply chains, especially in pharmaceutical, medical, food service, transportation and other essential industries that support the safety, infrastructure and welfare of our communities. We will update you regularly on all changes that may impact you in any way.

If you have any questions regarding this letter, please feel free to contact us at your convenience. We wish you all the best during this challenging business climate.

SINCERELY,

Greg Williams/CEO